

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

June 4, 2009

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, June 4, 2009 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

MEMBERS PRESENT:

Chairman Thomas Ferry, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

Member(s) Absent: Vice-Chairman Neal Smith

OTHERS PRESENT:

Solicitor Robert Cravitz, Inspector Pete DeWire (arrived at 7:15 p.m.), Engineer D. Jeffrey Golding of Gannett Fleming, Inc. and Administrative Secretary Susan Seebold

VISITORS PRESENT:

None

MINUTES:

The Authority members reviewed the minutes of the May 7, 2009 PTMA meeting. A motion was made by Secretary Gregory Aungst to approve the minutes from the May 7, 2009 Penn Township Municipal Authority meeting as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

Wellhead Protection Plan – PA Department of Environmental Protection:

The Authority members reviewed and briefly discussed the May 12, 2009 letter from David Garg of the Pennsylvania Department of Environmental Protection concerning the approval of the PTMA Public Water Supply Wellhead Protection Plan. It shall be noted that an Annual Update Form must be submitted by March 31 of each year for the program to maintain approval.

The Groundwater Rule – PA Department of Environmental Protection:

The Authority member reviewed and briefly discussed the June 2, 2009 letter from Stephanie A. Wharton of the Pennsylvania Department of Environmental Protection concerning the Groundwater Rule that will take effect on December 1, 2009.

CHARLES STEININGER SANITARY SEWER PROJECT:

Engineer D. Jeffrey Golding reported that he has completed his review of the as-builts for the Charles Steininger Sanitary Sewer Project and find them acceptable. Solicitor Robert Cravitz reported that the Deed of Dedication and Maintenance Bond have been drawn up for the abovementioned project and will be signed by the property owners in the near future.

EAST SNYDER PARK:

Chairman Thomas Ferry stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until the next PTMA meeting.

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PTMA SEWER GRINDER PUMP SPECIFICATION AMENDMENT:

The Authority members reviewed the PTMA Sewer Grinder Pump Specification Amendment. After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to approve Addendum No. 2 to the 1987 Penn Township Municipal Authority Standard Construction and Material Specifications for Sanitary Sewer Extensions, dated June 4, 2009 as presented by Engineer D. Jeffrey Golding of Gannett Fleming, Inc. Secretary Gregory Aungst seconded the motion and unanimously approved. (See *Attachment D*)

2008 PTMA AUDIT:

The Authority members briefly reviewed and discussed the Penn Township Municipal Authority Audited Financial Statements for the year ended December 31, 2008. Further discussion was tabled until the next PTMA meeting.

CHAIRMAN'S REPORT By Thomas Ferry:

Chairman Thomas Ferry reported that he is in the process of creating a letter that will be sent to all PTMA residential customers by the end of June 2009 concerning the proper disposal of grease, oils, fats, etc.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See *Attachment B and C*)

(Inspector Pete DeWire joined the meeting at 7:15 p.m.)

After the Authority members reviewed and briefly discussed the certificated of deposit rates from five local banks, Assistant Secretary/Treasurer James Newman motioned to purchase a \$500,000 certificate of deposit from Northumberland National Bank for a 12-month period at the rate of 1.98% with a yield of 2%. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Chairman Thomas Ferry seconded the motion and unanimously approved

INSPECTOR'S REPORTS By Pete DeWire:

Inspector Pete DeWire stated that he has nothing further to report.

ADJOURNMENT:

With no further business to discuss Treasurer Timothy Laubscher motioned to adjourn the June 4, 2009 PTMA meeting at 7:38 p.m. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

Respectfully Submitted,

*Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority*